

THURSDAY, FEBRUARY 4, 2021

MINUTES

Date: Thursday February 4, 2021

Location: ZOOM Meeting

Present: Chris Mayne
Mark King
Terry Kelly
Tanya Vrebosch
Sherry Culling
Dean Backer

Staff: Jamie Lowery, Chief Executive Officer
Billy Brooks, Finance Manager
Angie Punnett, Director of Operations
Julie Pilkey, Recording Secretary

Regrets:

Guests: Dave Smits, Project Manager
Dean Decaire, BDO
Shani Giroux, Director of Human Resources
Jillian Duchesne, Resident & Family Navigator
Blanche-Helene Tremblay (Family Council)
Monique Peters (Family Council)

ITEM		ACTION
A.	CALL TO ORDER	
	<p><i>“Moved by Terry Kelly and seconded by Sherry Culling that the meeting be called to order at 5:01 p.m.</i></p> <p>Res. #01-21 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>“Moved by Dean Backer and seconded by Terry Kelly that the agenda for this meeting be adopted, as presented.”</i></p> <p>Res. #02-21 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>“Moved by Sherry Culling and seconded by Dean Backer that no member present has declared a conflict of interest.”</i></p> <p>Res. #03-21 <u>Carried</u></p>	

3. Approval of Minutes		
	<p>3.1 Approval of Minutes of the Meeting held on December 17, 2020</p> <p><i>“Moved by Tanya Vrebosch and seconded by Dean Backer that the minutes for the Regular Meeting held on December 17, 2020, be adopted as presented.”</i></p> <p>Res. #04-21 <u>Carried</u></p>	
4. Business Arising		
	<p>4.1 COVID-19 Update Refer to Agenda Item 5.1 - Item #1 of the Castle Arms Operations Update – Castle Arms Response to COVID, included in package.</p> <p>4.2 Rent Thresholds for Market Rent – Rent Comparison for Seniors <i>(deferred from Sept 2020 meeting)</i> Deferred</p>	Add to next meeting
5. Castle Arms Operations		
	<p>5.1 Castle Arms Operations Update Copy of update included in agenda package. Update provided by Jennifer Carriere, Castle Arms Operations Coordinator. Update included COVID, Door Project, Building Condition Work, General Operations, and Threats of Legal Action.</p>	
6. New Business		
	No new business noted	
B.	CORRESPONDENCE	
	No items noted	
C.	REQUEST FOR FUTURE AGENDA ITEMS	
	No items noted	
D.	DATE OF NEXT MEETING	
	Thursday February 25, 2021 @ 5:00 p.m. – or at the call of the Chair.	
E.	ADJOURNMENT	
	<p><i>“Moved by Mark King and seconded by Terry Kelly that the meeting be adjourned at 5:09 p.m.”</i></p> <p>Res. #05-21 <u>Carried</u></p>	

Secretary

Chairman