



THURSDAY, MAY 11, 2023

MINUTES

DATE: Location: Time:	Thursday, May 11, 2023 Castle Arms 3- Common 5:00 p.m.	Room	
Board Members:	Chris Mayne Sherry Culling Allen Marquette	Staff:	Jamie Lowery, Chief Executive Officer Billy Brooks, Director of Finance & IT Jillian Duchesne, Recording Secretary/Health & Wellness Coordinator
Regrets: Mark King			Guests: Dean Decaire, BDO Jamie Peters

	ITEM	ACTION
A.	CALL TO ORDER	
	RECORDED MEETING	
	"Moved by Allen Marquette and seconded by Chris Mayne that the meeting be called to order at 5:03 p.m.	
	Res. #01-23	
	<u>Carried</u>	
	1. Approval of Agenda	
	"Moved by Allen Marquette and seconded by Chris Mayne that the Agenda for the Annual General Meeting be adopted as presented."	
	Res. #02-23	
	Carried	
	2. Conflict of Interest	

2.1 Board Members to read, sign and return form to Jillian Duchesne prior to the next regular meeting.			
"Moved by Sherry Culling and seconded by Chris Mayne that no other members present have declared a conflict of interest."			
Res. #03-23 <u>Carried</u>			
3. Code of Conduct			
3.1 Read, sign and return Agreement to Jillian Duchesne prior to the next regular board meeting.			
4. Approval of Minutes			
4.1 Approval of Minutes of the Annual General Meeting held on April 27, 2022			
"Moved by Allen Marquette and seconded by Sherry Culling that the minutes for the Annual General Meeting held on April 27, 2022, be adopted as presented."			
Res. #04-23 <u>Carried</u>			
5. Election of Officers			
Tabled Resolution- "moved by Allen Marquette and seconded by Sherry Culling that James Peters be confirmed to the board of Castle Arms.			
Res. #05-23 <u>Carried</u>			
"Moved by Allen Marquette and seconded by Sherry Culling that <u>Chris Mayne</u> be elected <u>Chairperson</u> of the Castle Arms Board of Management."			
Res. #06-23 <u>Carried</u>			
"Moved by Sherry Culling and seconded by Allen Marquette that <u>Jamie Peters</u> be elected as <u>Vice Chairperson</u> of the Castle Arms Board of Management."			

	Res. #07-23			
	Carried			
	"Moved by Allen Marquette and seconded by Jamie Peters that <u>Sherry Culling</u> be elected as <u>Treasurer</u> of the Castle Arms Board of Management."			
	Res. #08-23			
	Carried			
	6. Castle Arms 2021 Financial Statements			
	Dean Decaire, BDO Chartered Accountant, presented and reviewed the Castle Arms Financial Statements and notes. No outstanding items.			
	"Moved by Sherry Culling and seconded by Jamie Peters that the Castle Arms 2022 Financial Statements from BDO Canada LLP Chartered Accountants be accepted as presented."			
	Res. #09-23 <u>Carried</u>			
	7 Election of 2022 Auditors			
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	Dean Decaire leaves the meeting. "Moved by Sherry Culling and seconded by Jamie Peters that <u>BDO Canada LLP Chartered</u> <u>Accountants</u> be appointed as Castle Arms Auditors for 2023."			
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В.	Dean Decaire leaves the meeting. "Moved by Sherry Culling and seconded by Jamie Peters that <u>BDO Canada LLP Chartered</u> <u>Accountants</u> be appointed as Castle Arms Auditors for 2023." Res. #10-23			
В.	Dean Decaire leaves the meeting. "Moved by Sherry Culling and seconded by Jamie Peters that <u>BDO Canada LLP Chartered</u> <u>Accountants</u> be appointed as Castle Arms Auditors for 2023." Res. #10-23 <u>Carried</u>			
B. C.	Dean Decaire leaves the meeting. "Moved by Sherry Culling and seconded by Jamie Peters that <u>BDO Canada LLP Chartered</u> <u>Accountants</u> be appointed as Castle Arms Auditors for 2023." Res. #10-23 <u>Carried</u> CORRESPONDENCE			
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	Dean Decaire leaves the meeting. "Moved by Sherry Culling and seconded by Jamie Peters that BDO Canada LLP Chartered Accountants be appointed as Castle Arms Auditors for 2023." Res. #10-23 Carried CORRESPONDENCE No items noted REQUEST FOR FUTURE AGENDA ITEMS			

E.	ADJOURNMENT	
	"Moved by Allen Marquette and seconded by Sherry Culling that the Annual General Meeting be adjourned at 6:20 p.m.".	
	Res. #11-23 <u>Carried</u>	

Secretary

Chairman