

CASTLE ARMS- BOARD OF MANAGEMENT MEETING

Thursday, May 29, 2025

MINUTES

Date: Wednesday May 29, 2025

Location: Castle Arms 3- Common Room

Time: 5:00 p.m.

Board Members: Larry Fuld
Mark King
Sherry Culling
Jonathan Muntura
Paulette Point

Staff: Jamie Lowery, Chief Executive Officer
Jennifer Carriere- Operations
coordinator
William Brooks, Director of Finance & IT
Jillian Duchesne, Recording Secretary/Health
& Wellness Coordinator

Regrets:

Guests: Dean Decaire- BDO
Corey Greco- BDO

ITEM		ACTION
1.	CALL TO ORDER – Jamie Lowery Executive Director leads meeting	
	<i>“Moved by Paulette Point and seconded by Larry Fuld that the meeting be called to order at 5:05 p.m.</i> Res. #01-25 <u>Carried</u>	
2.	Approval of Agenda	
	<i>“Moved by Jonathan Mantura and seconded by Mark King that the Agenda for the Annual General Meeting be adopted as amended.”</i> No Building Blocks Presentation Res. #02-25 <u>Carried</u>	

3.	Conflict of Interest	
	3.1- Board Members to read, sign and return form to Jillian Duchesne prior to the next regular meeting. <i>“Moved by Larry Fuld and seconded by Sherry Culling that no other members present have declared a conflict of interest.”</i> Res. #03-25 <u>Carried</u>	
4.	Code of Conduct	
	4.1- Read, sign and return Agreement to Jillian Duchesne prior to the next regular board meeting.	
5.	Approval of Minutes	
	5.1- Approval of Minutes of the Annual General Meeting held on <u>Wednesday May 22, 2024.</u> <i>“Moved by Larry Fuld and seconded by Paulette Point that the minutes for the Annual General Meeting held on Wednesday, May 22, 2024, be adopted as presented.”</i> Res. #04-25 <u>Carried</u>	
6.	Election of Officers	
	Mark King Nominates Larry Fuld as Chair- No other nominations <i>“Moved by Mark King and seconded by Jonathan Muntura that <u>Larry Fuld</u> be elected <u>Chairperson</u> of the Castle Arms Board of Management.”</i> Res. #05-25 <u>Carried</u> Larry Fuld now Chairs the meeting Larry Fuld nominates Paulette Point as Vice Chair- No other nominations <i>“Moved by Mark King and seconded by Jonathan Muntera that <u>Paulette Point</u> be elected as <u>Vice Chairperson</u> of the Castle Arms Board of Management.”</i> Res. #06-25 <u>Carried</u> Larry Fuld nominates Jonathan Muntura as Treasurer- No other nominations <i>“Moved by Larry Fuld and seconded by Mark King that <u>Jonathan Muntura</u> be elected as <u>Treasurer</u> of the Castle Arms Board of Management.”</i> Res. #07-24 <u>Carried</u>	

7.	Approval of Castle Arms Financial Statements	
	7.1- Dean Decaire, BDO Chartered Accountant, presents and reviews the DRAFT 2024 Castle Arms Financial Statements and notes. No outstanding items. <i>“Moved by Mark King and seconded by Jonathan Muntura that the 2024 Castle Arms Financial Statements from BDO Canada LLP Chartered Accountants be accepted as presented.”</i> Res. #08-25 <u>Carried</u> Dean Decaire & Corey Greco leave the meeting.	
8.	Selection of Castle Arms Auditors for 2025	
	<i>“Moved by Paulette Point and seconded by Mark King that <u>BDO Canada LLP Chartered Accountants</u> be appointed as Castle Arms Auditors for 2025.”</i> Res. #09-25 <u>Carried</u>	
9.	Date of next meeting	
	May 2026 – Annual General Meeting, Location Castle Arms 3 Common Room	
10.	ADJOURNMENT	
	<i>“Moved by Jonathan Muntura seconded by Sherry Culling that the Annual General Meeting be adjourned at 6:05 p.m.”</i> Res. #10-25 <u>Carried</u>	

Secretary

Chairman